

# OCR Certificate in Business - Level 3

# Business Studies

## Student representative

Samantha Bell

I have enjoyed studying Business Studies at A Level. I studied a range of topics including Business ownership, Finance and Customer Service. I have been able to develop my independent study and research skills through this course and I am hoping to achieve an A level in 1 year.



**Exam Board:** OCR

**Duration:** 1 or 2 Years depending on number of units achieved.

**What is it worth?** Equivalent to 1 A Level (potential to top up to another A level depending on timescale ) Working towards National Certificate or Diploma

**Why take this course? Who is it for?**

OCR National is an exam-free alternative to traditional A levels, taking a more practical approach to learning and assessment. This course will provide you with the knowledge and understanding of how businesses operate and run on a daily basis. It will also provide you with the knowledge of business functions, environments and operations. This course can be for anyone interested in learning more about Business Studies. *Students can only study this course if they have achieved either Level 2 in Business at Merit or above.*

**What does this course involve?**

Gain excellent grounding in areas such as team working, customer service, and communication. Also in, problem solving and getting to grip with important practical skills including office administration and managing money ; all essential for success in the commercial world.

This course has various units including: Investigating Business, Customer service, Finance in Business, Communication in Business and many more to choose from.

**What possible progression routes are available after taking this course?**

This qualification is designed to enable students to enter employment at operative or supervisory level within a wide range of Business environments. A students completing level 3 National in Business may enter employment or undertake NVQ or further education. Students could also choose to study a diploma or extended diploma as a top up.

**What are the special features?**

Units of work can be assessed at any time. It's a flexible approach and allows freedom to choose units specifically related to students interests. This course prepares students for real work and Business environments.

**What possible careers follow on from this course?**

Basic overview of the potential careers this course could lead you into:

Office Clerk, Accountancy, Entrepreneurs, Sales representatives, Teaching, Media, Advertising, Leisure and Tourism, IT, Customer Service, Legal, Public Sector and Retail.

**What skills will you develop?**

Skills required: Be able to work in a team and communicate with others. Being able to give advice, searching and finding information, be able to listen to others, English and Maths skills, taking responsibility and being actively involved.

**How you will be assessed?**

All coursework is assessed by an external moderator who comes in to the Academy – you must complete at least 6 units to achieve 1 A level.

**Who do I see for further information?**

Mrs Gray, Miss Blair or Miss McDonald

Current results  
**100% A\*-E**